**THE NEIGHBOURHOOD PLAN STEERING GROUP MEETING**

**TUESDAY 28TH AUGUST 2018**

**PRESENT**

Mr K Marquis (chair), Cllrs Fisher, Chapman, Mrs S Nunn (Minute taker), Mrs C Whittle, Mr P Thorpe, Mr J Millet, Kathryn Jukes (Planning Consultant)

**APOLOGIES FOR ABSENCE**– Cllrs Bolton, Mrs S Jenkins and Mrs S May

**WELCOME** – KM thanked everyone for their attendance and welcomed all to tonight’s meeting.

**MATTERS ARISING** – The responses received from professional consultees such as Natural England, City of York Council, NYCC, FIDB and Historic England were discussed. Those received from residents were discussed in detail and actions agreed.

**REPORT BY KJ ON PLAN PROGESS** KM thanked KJ for the amount of work and contribution she had done to date and she confirmed that there was still a great deal to do before the Plan can be submitted.

KJ confirmed that a traffic congestion survey would be required in the village and Barely Rise. It was agreed that two days were to be used for the figures and CW to count cars, delivery vehicles etc at Tesco on Saturday 1st September and Thursday 6th September about once two-hours from 8am and the committee agreed. SN to do the same in Barely Rise – noting how congested traffic is at the shops and quiet periods that would give a reasonable period both non-school day and school day. KJ would then incorporate the data into the Plan.

A proposals map showing green spaces of all descriptions requires to be commissioned. KM had obtained A0 maps, from City of York Council, showing the green spaces from the Local Plan evidence and these would be updated to include other green areas which are of value to the community. KM to compose a request to CoYC for clarification on the green space between West Pit Lane and the River Foss.

Details of the ownership of St Wilfrid’s Church are proving difficult and KM will compose a letter to GVA (consultant to the DIO) for parish council approval.

**ANY OTHER BUSINESS**

None, and the meeting was closed at 8.50pm