**MINUTES OF THE ANNUAL PARISH MEETING**

Held on Tuesday 27 March 2018 at 7.15pm at the Village Hall, Strensall

**PRESENT**

Mr K Marquis (Chair), Cllr Chapman, Mrs D Hails (Minute Taker), Mrs C Whittle, Mrs S May, ~~Mr P Thorpe~~ and Kathryn Jukes (Planning Consultant)

**WELCOME**

KM welcomed all to tonight’s meeting.

**APOLOGIES**

Received from Mrs S Nunn, Cllr Fisher and Bolton, Mr P Thorpe, Mrs S Jenkins

**APPROVE RESPONSE TO COYC RE LOCAL PLAN**

PT suggested some response to the LP as it raised a few concerns and would need to be supported. KJ had a query on point 7 re concerns do we still support or object and to give any reasons. KJ said that the Inspector will not read any further in the NP if not supported. KJ also outlined that we need to have evidence to support the capacity of the site and it needs to show achievable to NP. KJ said that the Inspector gets loads and loads of evidence and needs to be done in a way that it brought to his attention. KM confirmed to the group that we need to amend to Object. KM said that in relation to part 6 needs to be changed as well.

The NP needs to say sound and legal and supports the LP. CW stated how difficult it was to respond at thie stage of the consultation and questioned about the legal and sound and does this include the process of consultation? KJ said the format is Government process.

It was agreed that KM would amend the document and forward it to KJ for comment before submitting the final version to CoYC.

**NEIGHBOURHOOD PLAN PROGRESS**

KM advised the group that the period of consultation for the amended boundary of the Designated Neighbourhood Plan Area was arranged to start on Wednesday 28th March and to run until 11th May before decision made by CoYC Executive.

KJ was requested to contact Woodhall Planning and Conservation to provide a final version of the Appraisal Report.

The latest draft of the NP (dated 25/03/2018) was discussed and some minor alterations were agreed including the information provided to JM regarding SINC sites. KJ was asked about the identity numbers and descriptions, originally used by CoYC in their table, showing open spaces. KJ replied that as the document will be owned by the Parish then the descriptions can be amended as desired. KM said that he would amend the table to show consecutive Site Identity numbers and to amend the map showing their locations which would be passed to all. KJ spoke about the need to provide a proposals map and how this could be achieved – this could either be by a graphic designer or done in house using the maps providing by joining Parish On Line.

KM said that he would contact the Parish Council to request a suitable agenda item for the April Parish Council meeting to decide/approve expenditure. In the meantime, KJ would supply costings for both methods.

KM spoke about the survey document compiled by KJ and it was suggested that the questionnaire be delivered to each residential address with an indication of places where the NP document policies could be accessed. Expenditure approval was also required from the Parish Council for production of these documents.

JM was asked to clarify the confusion around SINC site “Brecks Lane Meadow” and the open space land “Land opposite the Tannery”.

Meeting closed 2035.